



**NOTICE TO PROCEED**

23 JUNE 2023

Date

**GESCHAFT EQUIPMENT CORPORATION**  
3<sup>rd</sup> Floor., 100-A Dr. Lazcano St.,  
Laging Handa, Quezon City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Projector and Replacement Parts for the Existing Fuji Xerox Machine for Pasig Urban Settlements Office** under **Purchase Request No. 100-23-03-646**, covered by **Purchase Order No. 23-06-0295** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.


Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:

  
**MAY ROSE N. GONZALES**  
Authorized Representative  
**GESCHAFT EQUIPMENT  
CORPORATION**

Date:

6 - 23 - 23